

# DISPLAY COLOR ORDER FORM

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**▶ FORMAT**

- Macintosh
- Windows

**▶ TURNAROUND**

- Printing Only (24 Hours)\*
- Printing and Lam/Mount (48 Hours)\*
- Rush (100% upcharge)

**▶ QUOTE#:** \_\_\_\_\_

**▶ CUSTOMER INFORMATION**

<b>Customer</b>		<b>Tax Status</b>	<input type="checkbox"/> Taxable <input type="checkbox"/> Resale
<b>Address</b>	IF NOT ON FILE	<b>PO Number</b>	
<b>City, State, Zip</b>	IF NOT ON FILE	<b>Job Number</b>	
<b>Contact Name #1</b>		<b>Daytime Phone #</b>	
<b>Contact Name #2</b>		<b>Alternate Phone #</b>	

**▶ DELIVERY INSTRUCTIONS**

- Customer Pick Up
- Call When Ready

Page One Delivery To:

**Start Date/Time** OFFICE USE ONLY

**Due Date/Time** OFFICE USE ONLY

**▶ ENCAD DISPLAY COLOR PRINTS**

**File Name** \_\_\_\_\_

**Software/Version** \_\_\_\_\_ *VERSION IMPORTANT*

**Printing Specifications**

Quantity: \_\_\_\_\_ each of \_\_\_\_\_ Page(s) Total Finished Quantity: \_\_\_\_\_

Finished Size: \_\_\_\_\_ X \_\_\_\_\_ inches

*(Max. sheet size is 60 in. wide. Length varies by software program. Max. image area is 58 in. wide.)*

*(Minimum printing charge of 4 square feet)*

Indoor Inks  Outdoor Inks *(Additional Charge – Ink colors less vibrant.)*

1 Square Foot Color Proof *(Additional time may be required.)*

**Stock - Select One** *(Additional Charge – Except where noted)*

- 7 mil White Satin Photo Paper *(Default – Included in Basic Pricing)*
- 7 mil White Glossy Photo Paper
- 8 mil Satin Tear Resistant Poly
- 8 mil Gloss Tear Resistant Poly
- 8 mil Satin Tear Resistant Poly with Adhesive
- 8 mil Gloss Tear Resistant Poly with Adhesive
- 10 mil Backlit Polycarbonate Film
- 3 mil Matte WF Permanent Adhesive Vinyl
- 21 mil Waterfast 100% Cotton Weave
- 4 mil Clear Film
- 6 mil Reverse Print Backlit Film
- 8 mil Reverse Print Backlit Film
- 5 mil Front Print Backlit Film for UV Inks
- 15 mil Matte WF banner with Blockout
- 15 mil Matte WF "Nylon Reinforce" Scrim Vinyl

**Lamination - Select One** *(Additional Charge and Turnaround)*

- One-Sided 3 mil UV Resistant Gloss
- One-Sided 3 mil UV Resistant Satin
- One-Sided 3 mil UV Resistant Matte
- One-Sided 7 mil Texture Scratch-Resistant
- One-Sided Dry Erase
- One-Sided Window Cling
- Two-Sided Crystal Clear Double Sided Adhesive
- 7 mil Texture Scratch-Resistant Lam with 10 mil White Opaque Vinyl Backer
- Two Sided 3 mil Gloss
- Two Sided 3 mil Satin
- Two Sided 5 mil Gloss
- Two Sided 5 mil Satin
- Two Sided 5 mil Matte

**Options:**

- Flush Trim
- Laminate with sealed edge *(Adds 1/8" to all sides)*
- Laminate with sealed edge to equal full print size *(1/8" trimmed from all sides of print)*

**Mounting - Select One** *(Additional Charge and Turnaround)*

- 1/16" White Display Board
- 3/16" White Foamcore
- 3/16" White Gatorboard
- 1/2" White Gatorboard
- 3mm White Sintra
- 6mm White Sintra
- 1/10" Styrene
- Chipboard
- 3/16" Black Foamcore
- 3/16" Black Gatorboard
- 1/2" Black Gatorboard
- 3mm Black Sintra
- 6mm Black Sintra

*\*Finishing adds 24 hours to the turnaround of any print job.*

**Other Finishing Options** *(Additional Charge and Turnaround)*

- Grommets
- Two-Sided Tape
- Velcro Strips
- Magnetic Strips
- Easel Back
- Acrylic Spray
- Flourex Banner Protectant *(for vinyl banners)*

TOP  
*Indicate areas to apply*

**POLICIES AND PROCEDURES:** Page One is not responsible for pages printed incorrectly due to incomplete instructions. Normal turnaround for most jobs is 24-48 business hours not (All turnaround times are ESTIMATES ONLY.) Large jobs or jobs that have additional mounting and finishing will require more time to complete. Cut-off time to call for evening pick-up is 7:00 p.m. **AGREEMENT:** By submitting job customer agrees to the following: Page One assumes no liability for loss or damage to customer supplied materials. Customer agrees not to supply originals. Page One's liability for errors, even if due to our negligence, shall at no time exceed the cost of the materials involved regardless of loss to customer. Customer agrees to proof all materials before reproducing and will hold Page One harmless for additional costs in the event of an error. Final responsibility for proofing rests with customer and/or his agents.