FIERY OUTPUT ORDER FORM

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FORMAT

☐ Macintosh
☐ Windows
☐ Postscript File

TURNAROUND

☐ Normal
☐ Rush (100% upcharge)

QUOTE#:_____

CUSTOMER INFORMATION

Customer		Tax Status	☐ Taxable ☐ Resale
Address	IF NOT ON FILE	PO Number	
City, State, Zip	IF NOT ON FILE	Job Number	
Contact Name		Daytime Phone #	
☐ Call 24 hrs w/ Questions ☐ Call Until:		Alternate Phone #	

NOTE! If the Call 24 hours box is checked, we will call at any hour if there is a question or problem. If not checked we will not attempt to call after 10:00 p.m.

DELIVERY INSTRUCTIONS

☐ Customer Pick Up ☐ Call When Ready

☐ Page One Delivery To:

Start Date/Time	OFFICE USE ONLY
Due Date/Time	OFFICE USE ONLY

FIERY PRINTS (on the DocuColor 2045 and 12)*

File Name

Software/Version VERSION IMPORTANT

Printing Specifications

☐ All Pages ☐ _____ to _____
☐ 100% ☐ _____%
☐ 8½ x 11 ☐ 11 x 17 ☐ Other _____

(Maximum sheet size is 12" x 18". Maximum image area is 11.6" x 17.2")

☐ 1 Sided ☐ 2 Sided *(Must supply example)*
☐ 1 Print of Each Page ☐ _____ Prints of Each Page
☐ Print with Cropmarks ☐ No Cropmarks

IF APPLICABLE:

☐ Print as Spreads *(Please explain if necessary)*_____

_____

☐ OK to Clip Off Artwork *(Please explain if necessary)*_____

_____

☐ Proof *(Additional turnaround and cost)*

Docucolor Bindery/Finishing Options

Additional turnaround and cost for all bindery and finishing services except where noted.

☐ Trim All Items on Sheet to Final Size ☐ Return Sheets Flat *(No trimming/No charge)*
☐ Score ☐ Perf ☐ Collate ☐ Saddlestitch
☐ Fold ○ Single Fold ○ Z-Fold ○ Letter Fold ○ Double Parallel Fold
☐ Plastikoil Bind ○ Black ○ White ☐ Other _____
☐ Gloss Lamination ○ 1.5 mil ○ 3 mil ○ 5 mil ○ 10 mil
○ 1 side ○ 2 sided ○ Flush Trim ○ 1/8 in. Sealed Edge

Notes _____

_____

**** A mock-up must be supplied with job for all bindery and finishing services ****

Paper Stock - *Select One* *(Additional cost except where noted)*

☐ 28# White Bond *(8.5 X 11 and 11 X 17 only. Included in Basic Pricing)*
☐ 32# White Bond *(12 X 18 only. Included in Basic Pricing)*
☐ 90# White Cover Index
☐ 70# White (8pt) C1S Gloss Cover
☐ 80# White Gloss Book
☐ 80# White Gloss Cover
☐ 100# White Gloss Book
☐ 100# White Gloss Cover
☐ Heat Transfer Material
☐ Overhead Transparency *(8.5 X 11 only)*
☐ Other _____

Notes or other files to print using same specs

_____
_____
_____
_____
_____
_____
_____
_____
_____

*Both the DocuColor 2045 and 12 offer 600 dpi color output. Both machines produce excellent results, but color may vary slightly between machines. Page One will run jobs on whichever machine allows us to meet deadlines. If you prefer one machine over the other, please note this on the order form, although all large jobs will be run on the 2045.

POLICIES AND PROCEDURES: Page One is not responsible for pages printed incorrectly due to incomplete instructions. Normal turnaround for most jobs is 4 business hours not including press proofs or bindery. (All turnaround times are ESTIMATES ONLY.) Large jobs or jobs that have additional bindery and finishing will require more time to complete. Cut-off time to call for evening pick-up is 9:00 p.m. Electronic file transfer is available 24 hours, call for turnaround. **AGREEMENT:** By submitting job customer agrees to the following: Page One assumes no liability for loss or damage to customer supplied materials. Customer agrees not to supply originals. Page One's liability for errors, even if due to our negligence, shall at no time exceed the cost of the materials involved regardless of loss to customer. Customer agrees to proof all materials before reproducing and will hold Page One harmless for additional costs in the event of an error. Final responsibility for proofing rests with customer and/or his agents.

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