

PREPRESS & COLOR PROOF ORDER FORM

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▶ FORMAT

- Macintosh
- Windows
- Postscript File

▶ TURNAROUND

- Normal
- Rush (100% Upcharge)

▶ QUOTE#: _____

▶ CUSTOMER INFORMATION

Customer		Tax Status	<input type="checkbox"/> Taxable <input type="checkbox"/> Resale
Address	IF NOT ON FILE	PO Number	
City, State, Zip	IF NOT ON FILE	Job Number	
Contact Name		Daytime Phone #	
<input type="checkbox"/> Call 24 hrs w/ Questions	<input type="checkbox"/> Call Until:	Alternate Phone #	

NOTE! If the Call 24 hours box is checked, we will call at any hour if there is a question or problem. If not checked we will not attempt to call after 7:00 p.m.

▶ DELIVERY INSTRUCTIONS

- Customer Pick Up
- Call When Ready

Page One Delivery To:

Start Date/Time	OFFICE USE ONLY
Due Date/Time	OFFICE USE ONLY

▶ LINO/FILM OUTPUT #1

File Name	
Software/Ver.	VERSION IMPORTANT
Print Specs - Select one from each row	
<input type="checkbox"/> Paper	<input type="checkbox"/> Film
<input type="checkbox"/> Positive	<input type="checkbox"/> Negative
<input type="checkbox"/> RREU	<input type="checkbox"/> RRED
<input type="checkbox"/> 100%	<input type="checkbox"/> _____%
<input type="checkbox"/> Print with Cropmarks	<input type="checkbox"/> No Cropmarks
<input type="checkbox"/> 120 Line Screen	<input type="checkbox"/> _____ L/S
<input type="checkbox"/> All Pages	<input type="checkbox"/> _____ to _____
<input type="checkbox"/> 1 Print of Each Page	<input type="checkbox"/> ___ Prints of Each Page
Optional:	
<input type="checkbox"/> Trap File (Additional charge and turnaround)	
<input type="checkbox"/> Print as Spreads: <input type="radio"/> Printers <input type="radio"/> Readers	

PROOFING INSTRUCTIONS

- Fuji ColorArt (Matchprint)
- B&W Contact Print
- Color Check (Color Key)
- Blueline

COLOR SEPARATION INSTRUCTIONS

- Print Color File as B/W Composite:
 - Print Colors as Solids
 - Print Colors as Grayscale
- Print as Process Colors (CMYK)
- Print as Process & Custom Colors (listed below)
- Print as Custom Colors (listed below)

1 _____ 2 _____ 3 _____
4 _____ 5 _____ 6 _____

Notes or other files to print using above specs:

▶ LINO/FILM OUTPUT #2

File Name	
Software/Ver.	VERSION IMPORTANT
Print Specs - Select one from each row	
<input type="checkbox"/> Paper	<input type="checkbox"/> Film
<input type="checkbox"/> Positive	<input type="checkbox"/> Negative
<input type="checkbox"/> RREU	<input type="checkbox"/> RRED
<input type="checkbox"/> 100%	<input type="checkbox"/> _____%
<input type="checkbox"/> Print with Cropmarks	<input type="checkbox"/> No Cropmarks
<input type="checkbox"/> 120 Line Screen	<input type="checkbox"/> _____ L/S
<input type="checkbox"/> All Pages	<input type="checkbox"/> _____ to _____
<input type="checkbox"/> 1 Print of Each Page	<input type="checkbox"/> ___ Prints of Each Page
Optional:	
<input type="checkbox"/> Trap File (Additional charge and turnaround)	
<input type="checkbox"/> Print as Spreads: <input type="radio"/> Printers <input type="radio"/> Readers	

PROOFING INSTRUCTIONS

- Fuji ColorArt (Matchprint)
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COLOR SEPARATION INSTRUCTIONS

- Print Color File as B/W Composite:
 - Print Colors as Solids
 - Print Colors as Grayscale
- Print as Process Colors (CMYK)
- Print as Process & Custom Colors (listed below)
- Print as Custom Colors (listed below)

1 _____ 2 _____ 3 _____
4 _____ 5 _____ 6 _____

Notes or other files to print using above specs:

▶ COLOR AND LASER OUTPUT

File Name	
Software/Ver.	VERSION IMPORTANT
Print Specs - Select one from each row	
<input type="checkbox"/> 100%	<input type="checkbox"/> _____%
<input type="checkbox"/> No Cropmarks	<input type="checkbox"/> Print with Cropmarks
<input type="checkbox"/> All Pages	<input type="checkbox"/> _____ To _____
<input type="checkbox"/> 1 Print of Each Page	<input type="checkbox"/> ___ Prints of Each Page
<input type="checkbox"/> Link All Imports	<input type="checkbox"/> Ignore Missing Imports
If Necessary:	
<input type="checkbox"/> Reduce to fit Page	<input type="checkbox"/> OK to Clip Off Artwork
PRINTER SELECTION - SELECT ONE	
<input type="checkbox"/> Digital Laser Matchprint (max. image area: 11.2" x 17.2")	
<input type="checkbox"/> Imation Rainbow (max. image area: 11.2" x 17.2")	
<input type="checkbox"/> B/W LaserPrinter (max. image area: 10.5" x 16.5")	
Size: <input type="radio"/> 8.5 x 11 <input type="radio"/> 11 x 17	

Notes or other files to print using above specs:

We also offer...

HP-Indigo Digital Printing

Web-based Print-on-Demand

Large Format Color Display

Drum Scanning