

PREPRESS & COLOR PROOF ORDER FORM

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▶ FORMAT

- Macintosh
- Windows
- Postscript File

▶ TURNAROUND

- Normal
- Rush (100% Upcharge)

▶ QUOTE#: _____

▶ CUSTOMER INFORMATION

Customer			Tax Status	<input type="checkbox"/> Taxable <input type="checkbox"/> Resale
Address	IF NOT ON FILE		PO Number	
City, State, Zip	IF NOT ON FILE		Job Number	
Contact Name		Daytime Phone #		
<input type="checkbox"/> Call 24 hrs w/ Questions	<input type="checkbox"/> Call Until:		Alternate Phone #	

NOTE! If the Call 24 hours box is checked, we will call at any hour if there is a question or problem. If not checked we will not attempt to call after 7:00 p.m.

▶ DELIVERY INSTRUCTIONS

- Customer Pick Up Call When Ready

Page One Delivery To: _____

Start Date/Time	OFFICE USE ONLY
Due Date/Time	OFFICE USE ONLY

▶ LINO/FILM OUTPUT #1

File Name _____

Software/Ver. _____

Print Specs - Select one from each row

- Paper Film
- Positive Negative
- RREU RRED
- 100% _____%
- Print with Cropmarks No Cropmarks
- 120 Line Screen _____ L/S
- All Pages _____ to _____
- 1 Print of Each Page ___ Prints of Each Page

- Optional:**
- Trap File (Additional charge and turnaround)
 - Print as Spreads: Printers Readers

PROOFING INSTRUCTIONS

- Fuji ColorArt (Matchprint) B&W Contact Print
- Color Check (Color Key) Blueline

COLOR SEPARATION INSTRUCTIONS

- Print Color File as B/W Composite:
 - Print Colors as Solids Print Colors as Grayscale
- Print as Process Colors (CMYK)
- Print as Process & Custom Colors (listed below)
- Print as Custom Colors (listed below)

1 _____ 2 _____ 3 _____

4 _____ 5 _____ 6 _____

Notes or other files to print using above specs:

▶ LINO/FILM OUTPUT #2

File Name _____

Software/Ver. _____

Print Specs - Select one from each row

- Paper Film
- Positive Negative
- RREU RRED
- 100% _____%
- Print with Cropmarks No Cropmarks
- 120 Line Screen _____ L/S
- All Pages _____ to _____
- 1 Print of Each Page ___ Prints of Each Page

- Optional:**
- Trap File (Additional charge and turnaround)
 - Print as Spreads: Printers Readers

PROOFING INSTRUCTIONS

- Fuji ColorArt (Matchprint) B&W Contact Print
- Color Check (Color Key) Blueline

COLOR SEPARATION INSTRUCTIONS

- Print Color File as B/W Composite:
 - Print Colors as Solids Print Colors as Grayscale
- Print as Process Colors (CMYK)
- Print as Process & Custom Colors (listed below)
- Print as Custom Colors (listed below)

1 _____ 2 _____ 3 _____

4 _____ 5 _____ 6 _____

Notes or other files to print using above specs:

▶ COLOR AND LASER OUTPUT

File Name _____

Software/Ver. **VERSION IMPORTANT**

Print Specs - Select one from each row

- 100% _____%
- No Cropmarks Print with Cropmarks
- All Pages _____ To _____
- 1 Print of Each Page ___ Prints of Each Page
- Link All Imports Ignore Missing Imports
- If Necessary:** Print as Spreads
- Reduce to fit Page OK to Clip Off Artwork

PRINTER SELECTION - SELECT ONE

- Digital Laser Matchprint (max. image area: 11.2" x 17.2")
 - Imation Rainbow (max. image area: 11.2" x 17.2")
 - B/W LaserPrinter (max. image area: 10.5" x 16.5")
- Size: 8.5 x 11 11 x 17

Notes or other files to print using above specs:

We also offer...

HP-Indigo Digital Printing

Web-based Print-on-Demand

Large Format Color Display

Drum Scanning